



**THE NATIONAL REGISTER OF HEALTH SERVICE PSYCHOLOGISTS**

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This form is an official National Register document only when it bears the date stamp for the National Register of Health Service Psychologists.

Applicant Name
Email Address

POSTDOCTORAL SUPERVISOR CONFIRMATION FORM

The above named person has applied for credentialing by the National Register of Health Service Psychologists, and identified you as a direct supervisor for all or a portion of the required postdoctoral supervised experience in health services in psychology. Please 1) review the criteria for a postdoctoral supervised experience listed on page 2 of this document and determine whether the experience described below met these guidelines, 2) determine the setting code (see pg. 2), 3) complete, print, and sign this form, and 4) mail, email or fax it directly to the National Register at the above address/fax/email.

Supervisor Credentials
Name, Profession, Enter Code for setting
Supervisor Address Line 1, Address Line 2
City, State/Prov/Terr, Zip
Email Address, Daytime Phone
Highest Degree/Year, University/School, Program Name, Licensed/Certified/Registered at the time of applicant's experience?
Currently credentialed by the National Register of Health Service Psychologists?
Dates in which I provided supervision of the above named applicant:
Hours of direct, individual, face-to-face supervision per week:
Name of facility where applicant provided direct health service, City and State/Province/Territory of facility
Supervisor's title at facility, Applicant's title at facility

I hereby attest that 1) all the above information is true and correct to the best of my knowledge, and 2) the performance of the above named applicant was satisfactory.

Name, Title, Phone, Email, Signature, Date

We appreciate your cooperation in this application review process for credentialing by the National Register.

(See page 2 for guidelines and experience setting codes)

## GUIDELINES FOR POSTDOCTORAL SUPERVISED EXPERIENCE

The postdoctoral year must consist of a minimum of 1,500 hours of supervised experience and be completed within a four year consecutive period. This experience must occur after all requirements of the doctoral program are completed. The ratio for supervision time to direct service time should be sufficient to ensure adequate learning, namely, at least one hour per week of formal, direct, individual supervision\*. Direct, synchronous audio-visual telecommunication technology may be permitted for individual supervision. Examples of acceptable experience include supervised postdoctoral employment and completion of formal accredited postdoctoral experience.

**Acceptable postdoctoral supervised experience must meet the following requirements:**

- 1) A minimum of 1,500 hours of documented supervised experience must be satisfactorily completed.
- 2) It consists of direct, formal contact with a senior psychologist with documented expertise in the subject matter of the experience who is responsible for the educational development and guidance of the supervisee. Classwork or other course-related experiences do not qualify as individual supervision.
- 3a) The supervision must be for the direct provision of health services in psychology by the applicant to individuals or groups of clients/patients (applicant supervision of others does not qualify as direct service provision).

- Or -

- 3b) A minimum of 1,500 hours of supervised experience completed in an organized postdoctoral training program accredited by APA, CPA or listed by APPIC.

**Supervisors must meet the following qualifications:**

- 1) Supervisors must be doctoral level psychologists who are appropriately trained and possess an unrestricted current license at the time of the applicant's experience by the state/provincial/territorial board of psychology in the jurisdiction where the supervision occurred (psychologist supervisors practicing in a federal program must maintain at least one active, unrestricted license in any US state or Canadian province.)
- 2) The professional qualifications of each direct supervisor must be appropriate to the services rendered. Applicants may be requested to provide evidence of the qualifications of direct supervisors identified in the application.
- 3) A supervisor, at the time of supervision, must not be in a dual relationship with the supervisee (e.g., spouse, other close relative, or therapist).
- 4) A supervisor's current credentialing by the National Register is usually considered as successfully satisfying the requirements.
- 5) Under exceptional circumstances, to be determined on a case-by-case basis (e.g., geographically isolated areas, documented mental health care provider shortage areas, or areas of highly specialized expertise), a portion of the psychologist's postdoctoral supervised experience may be provided by a qualified healthcare professional working in another field (e.g., a board certified psychiatrist or social worker). Only a minority of total postdoctoral supervised hours may be so supervised, and the rationale for supervision provided by a non-psychologist must be included in the application. Non-psychologist supervised hours are not guaranteed to be accepted as part of the overall 1,500 minimum supervised hours.

### CODE LIST FOR TYPE OF TRAINING SITES

Refer to this code list when classifying training site.

**Hospital and Other Medical Settings**

- 01 University hospital/medical center
- 02 Public (state, city, or county) psychiatric hospital
- 03 Private psychiatric hospital
- 04 Public (state, city, or county) general hospital
- 05 Private general hospital
- 06 VA hospital/medical center/clinic
- 07 Military hospital
- 08 Rehabilitation hospital/center
- 09 Children's/adolescent general hospital
- 10 Children's/adolescent psychiatric hospital
- 11 Mental retardation/development disabilities hospital
- 12 Health maintenance organization (HMO)
- 13 Nursing home, assisted living, extended care facilities
- 14 Residential treatment centers
- 15 Other type of medical setting

**Clinics and Other Outpatient Settings**

- 21 University/college counseling center
- 22 Community mental health center (CMHC)
- 23 Outpatient mental health clinic, freestanding
- 24 Children's outpatient mental health clinic
- 25 Other type of outpatient setting not mentioned above

**Other Settings**

- 26 Elementary/secondary school or school system
- 27 Other type of educational setting, not mentioned above
- 28 Criminal justice/correctional system/prison
- 29 Federal, state, or local government agency (other than above settings)
- 30 Consortium
- 31 Other setting not mentioned above

**Independent Practice Settings**

- 16 Individual private practice
- 17 Group psychological practice
- 18 Psychological/medical group practice
- 19 Multidisciplinary practice
- 20 Medical clinics