



**THE NATIONAL REGISTER OF HEALTH SERVICE PROVIDERS IN PSYCHOLOGY**

1120 G Street, NW, Ste 330, Washington, DC 20005

Phone: 202-783-7663 Fax: 202-347-0550

This form is an official National Register document only when it bears the date stamp for the National Register of Health Service Providers in Psychology.

<b>Applicant Name</b>
<b>Email Address</b>

**POSTDOCTORAL SUPERVISOR CONFIRMATION FORM**

The above named person has applied for credentialing by the National Register of Health Service Providers in Psychology, and identified you as a direct supervisor for all or a portion of the required postdoctoral supervised experience in **health services** in psychology. Please read the criteria for a postdoctoral supervised experience listed on page 2 of this document and determine whether or not the experience described below met these guidelines. Complete this form and mail or fax it directly to the National Register at the above address/fax. The application cannot be processed until this form is received complete (page 1 and 2).

**OFFICE USE: Do not write in this box**

<b>Supervisor Credentials</b>									
Name			Profession			Enter Code for setting_ here (see page 2)_			
Address Line 1				Address Line 2					
City			State		Zip				
Highest degree earned		Field		Licensed/Certified/Registered at the time of applicant's experience? <input type="checkbox"/> YES <input type="checkbox"/> NO    State/Province: _____					
Currently credentialed by the National Register of Health Service Providers in Psychology? <input type="checkbox"/> YES <input type="checkbox"/> NO									
Dates of my supervision of the above named applicant for the National Register: From _____ / _____ / _____ to _____ / _____ / _____ month    day    year                    month    day    year This was a full-time _____ (hrs/wk; e.g., 40) or part-time _____ (hrs/wk; e.g., 15) experience in <b>health services</b> for the applicant. Total hours for the experience: _____									
<b>Hours of direct, individual, face-to-face supervision per week:</b> _____									
Name of facility							City/State/Province of facility		
Supervisor's title at time					Applicant's title at time				

I hereby attest that 1) all the above information is true and correct to the best of my knowledge, and 2) the performance of the above named applicant was satisfactory.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (printed or typed) \_\_\_\_\_

Title \_\_\_\_\_

**We appreciate your cooperation in this application review process for credentialing by the National Register.**

**(See page 2 for guidelines and experience setting codes)**

## GUIDELINES FOR POSTDOCTORAL SUPERVISED EXPERIENCE

The postdoctoral year must consist of a minimum of 1,500 hours of supervised experience and be completed within a consecutive four year period. This experience must occur after all requirements of the doctoral program are completed. Typically, this period follows the internship year. "Trainee" status is not required for the postdoctoral year of the required supervised experience. The ratio for supervision time to direct service time should be sufficient to ensure adequate learning, namely, at least one hour per week of formal, face-to-face, individual supervision.

Acceptable postdoctoral supervised experience must meet the following requirements:

- A minimum of 1,500 hours of creditable supervised experience must be satisfactorily completed.
- It consists of direct, formal contact with a senior person who is responsible for the educational development and guidance of the trainee or supervisee. Excluded are classwork, practicum experience, or other course-related experience.
- The supervision must be for the direct provision of health services in psychology by the applicant to individuals or groups of clients/patients. An applicant's own personal growth experience, i.e., personal therapy or encounter groups, is not acceptable. Supervision of others also is not acceptable.

Supervisors must meet the following qualifications:

- Supervisors must be licensed/certified/registered for practice in their respective professions at the time of applicant's experience.
- The professional qualifications of each direct supervisor must be appropriate to the services rendered. Applicants must provide evidence of the qualifications of all direct supervisors identified in the application. A supervisor's current listing in the National Register is usually considered as successfully satisfying the requirement of appropriate qualifications. If the supervisor is not a psychologist (e.g. a physician or social worker who is board certified), a current curriculum vitae must be supplied.
- A supervisor, at the time of supervision, must not be in a dual relationship with the supervisee, e.g., be a spouse, other close relative, or therapist.

## CODE LIST FOR TYPE OF TRAINING SITES

Refer to this code list when classifying training site.

### Hospital and Other Medical Settings

- 01 University hospital/medical center
- 02 Public (state, city, or county) psychiatric hospital
- 03 Private psychiatric hospital
- 04 Public (state, city, or county) general hospital
- 05 Private general hospital
- 06 VA hospital/medical center/clinic
- 07 Military hospital
- 08 Rehabilitation hospital/center
- 09 Children's/adolescent general hospital
- 10 Children's/adolescent psychiatric hospital
- 11 Mental retardation/development disabilities hospital
- 12 Health maintenance organization (HMO)
- 13 Nursing home, assisted living, extended care facilities
- 14 Residential treatment centers
- 19 Other type of **medical** setting

### Clinics and Other Outpatient Settings

- 30 University/college counseling center
- 31 Community mental health center (CMHC)
- 32 Outpatient mental health clinic, freestanding
- 33 Children's outpatient mental health clinic
- 39 Other type of **outpatient** setting not mentioned above

### Other Settings

- 42 Criminal justice/correctional system/prison
- 43 Federal, state, or local government agency (other than above settings)
- 44 Consortium
- 45 Other setting not mentioned above

### Independent Practice Settings

- 20 Individual private practice
- 21 Group psychological practice
- 22 Psychological/medical group practice
- 23 Multidisciplinary practice
- 24 Medical clinics